

RE: DHS sole source request # 28607

This sole source is approved, *contingent* upon DHS securing the following:

- 1. Approval from the Department of Revenue (DOR) to continue to outsource, if any, scanning services with incumbent supplier. DOR enjoys the right of first refusal under Information Technology Policy (ITP-PRO001).
- 2. Approval from the Department of General Services (DGS) to continue to outsource, if any, print/mail services. DGS enjoys the right of first refusal under Management Directive (MD 220.9).

Kenneth J. Hess | Deputy Secretary for Procurement Department of General Services 555 Walnut Street, 6th Floor, Forum Place | Harrisburg, PA 17101 Phone: 717.787.5295 | Fax: 717.214.9505

www.dgs.pa.gov